

Volunteer Role Description

Role Title	Cleaner
Purpose of role	To take care of our facilities and carry out cleaning and maintenance duties. The goal is to keep our building in a clean and orderly condition and to release our youth workers to be with the young people.
Key Responsibilities	<ul style="list-style-type: none"> • Cleaning. • Spot cleaning of spillages. • Washing of floors and walls. • Sweeping. • Hoovering. • Emptying of rubbish bins. • Dusting. • Cleaning toilets. • Notify line manager of occurring deficiencies or need for repairs. • Maintain supplies in toilets and kitchen areas. • Follow all health and safety regulations and guidelines. • To ensure safe working practices are applied at all times.
Person Specification	<ul style="list-style-type: none"> • Reliable, honest and flexible. • Shows initiative. • Physically able. • Works independently or part of a team. • Takes pride in their work. • Ability to follow instructions. • Hard working. • Enthusiastic.
General Requirements	Two references required.
Availability	<p>We are looking for 6 hours a week which can be shared between individuals, during the following slots:</p> <ul style="list-style-type: none"> • Monday: 10am-12noon or 1.30pm - 3pm • Tuesday: 10am - 12noon • Wednesday: 12noon - 1pm • Thursday: 10am - 12noon or 1.30pm - 3pm • Friday: 10am - 12noon or 1pm - 2pm
Location	The Kings Arms Youth Centre, Courtyard Building, Heath Road, Petersfield, GU31 4DX
Line Manager	Anneli Woods: anneli@thekingsarms.org.uk 01730 231292